ZONING MAP AMENDMENT PROCEDURES

Louisville Metro Planning & Design Services

PRE-APPLICATION

DAY 1 Pre-Application Submitted **$**

- Deadlines are Mondays at 2:00 p.m.
- Fee: $100.00
- Optional Pre-App Meeting (encouraged for new applicants)

DAY 17 Agency comments sent to applicant

- Comments should be finalized 17 days after the deadline (Wednesdays) and can be accessed online at http://ipldata.msdlouky.org/PLNCISProj.aspx

DAY 27 Neighborhood Meeting held ☺

- Informative meeting held by applicant

FORMAL APPLICATION

DAY 34 Formal Application submitted **$**

- Deadlines are Mondays at 2:00 p.m.
- Fees due for initial application
- Application materials can be found online at the PDS website

DAY 50 Agency comments sent to applicant

- All agency comments must be addressed to proceed to the public hearing process
- If necessary, all resubmittals are subject to the Monday deadline at 2:00 p.m.

Resubmittals

PUBLIC HEARING

DAY 65 LD&T Meeting held ☺

- LD&T held on 2nd and 4th Thursdays of the month
- 14-days notice required to 1st and 2nd tier adjoining property owners

DAY 100 Public Hearing held ☺

- Planning Commission held on 1st and 3rd Thursdays of the month
- Notices required: 34-days notice to 1st and 2nd tier adjoining property owners; signs posted on site; newspaper legal ad *to be paid by applicant* **($)**

DAY 114 Public Hearing Minutes approved

- Minutes of the meeting are approved at the following Planning Commission hearing
- Approved minutes transmitted to appropriate Legislative Body

DAY 134 *Decision approved by Legislative Body*

Legislative approval is outside of the department's process

- *See applicable Legislative Body for details of its process*

Note: Days represent the minimum amount of time to complete the process. Various factors often increase the amount of time it takes to receive a zoning map amendment.

Requests for Zoning Map Amendments are public record and available for review. For details regarding a specific application contact the case manager.

$ Fees due

☺ Public Meeting